Monitor Account Access

ST TERESA'S CATHOLIC COLLEGE

Parent Sign Up - Monitor Transaction

1

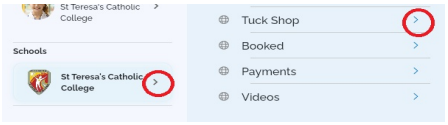
Please do not use 'Microsoft Edge' Web browser



2

Parents must first sign up to Monitor

To access Monitor click on the following links on the on BCE Connect for Parents

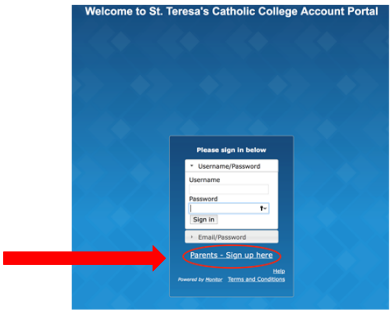




https://monitor.stteresa.qld.edu.au/MyMonitor/

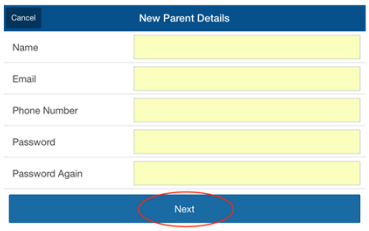
3

Click 'Parents - Sign up here'



4

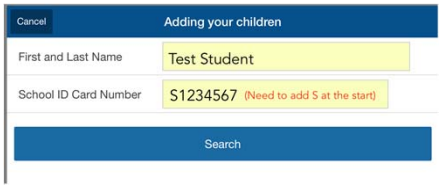
Enter YOUR details and click 'Next'



5

Add your children by entering their name & Student ID number

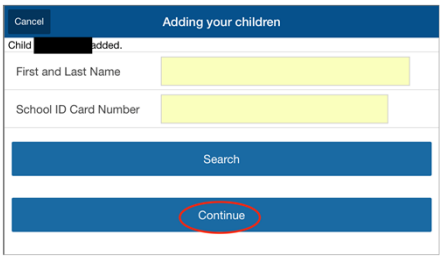
(You will need to include the 's' at the start of the ID)



6

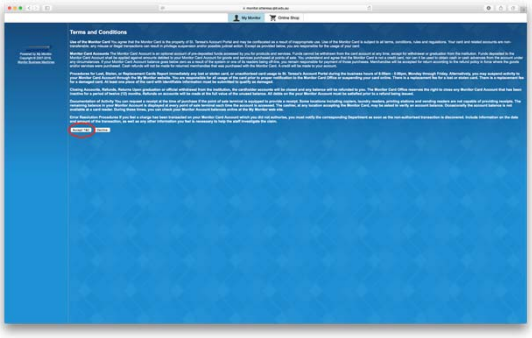
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Add another child if needed or click ‘Continue’



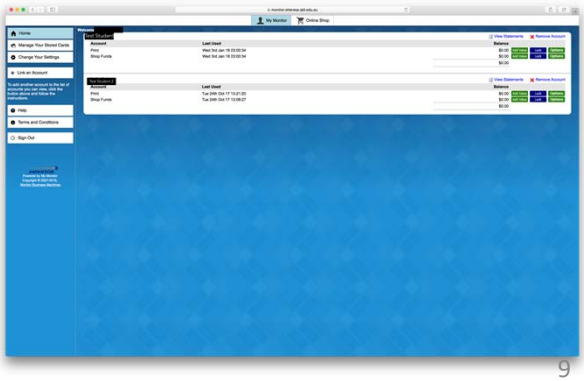
7

Accept the Terms & Conditions



8

This is the home page where you manage your accounts



9

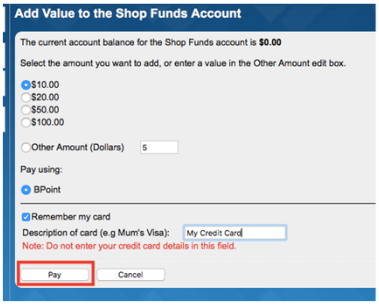
Click ‘Add Value’ to add funds to your child's ‘Shop Fund’ account for the Cafe.

Please note, students in years 10-12 are supplied with print funds by the College.



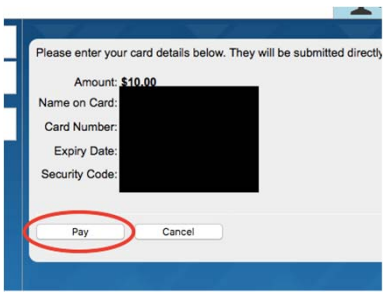
10

Select amount of money to be added



11

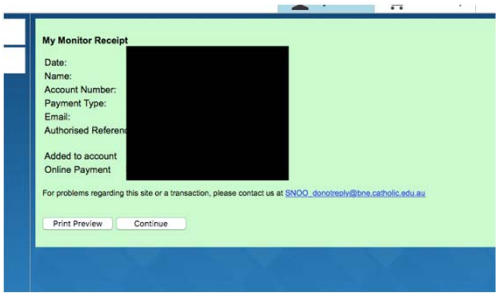
Enter Credit Card Details and click ‘Pay’



12

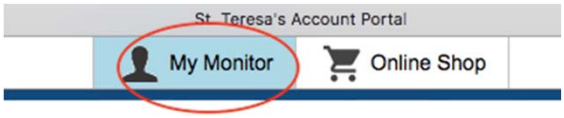
Monitor Account Access

A Receipt should appear for a successful transaction



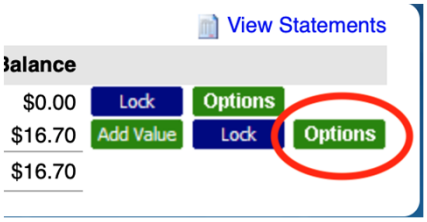
13

Click 'My Monitor' to go back home



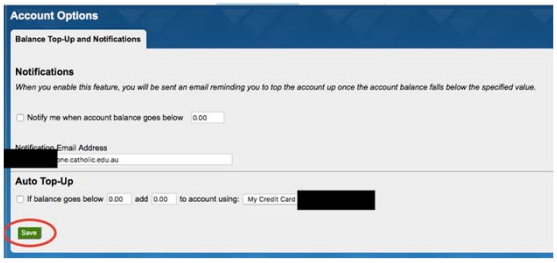
14

Click 'Options'



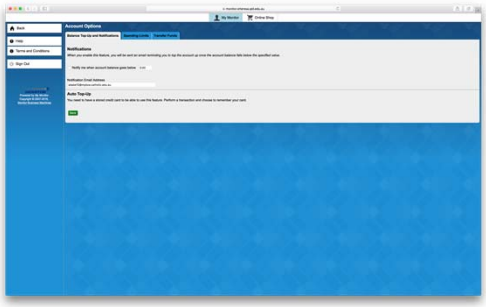
15

You can change your settings so that your account automatically tops up when it is low



16

There are also options for spending limits & a transfer section if you want to transfer funds between children

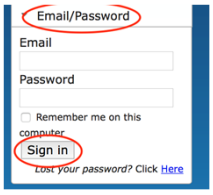


17

Success!

When logging back in next time remember to choose 'Email/Password' for the Parent Log in

Please also bookmark this link
https://monitor.stteresa.qld.edu.au/MyMonitor/



18

Monitor Account Access

Students can also LOG IN to check their balance or add value themselves (with their own debit card)





19

Monitor helpline - 1800 940 804

Please contact Monitor directly if you are experiencing any difficulties with you account.

20

Frequently Asked Questions

1. **How do I get help signing in, logging in, account issues?**
   Contact the Monitor Helpline on 1800 940 804.
2. **How do I know my cash is safe on my student's ID Card?**
   Students must treat their ID cards like cash, keep them secure and look after them. It is possible for another student to use their card. The Café staff do their best to check the name/picture of students coming in but they do not know every student and it is extremely busy. It is possible a student using another card may not be noticed.

21

3. **What if my student loses his/her card?**
   Lost ID cards can be 'locked' until found or replaced (click 'lock' button next to Options as previously shown). Students should also alert the Café staff they have lost their card so they know to look out for any other students trying to use the lost card. Students can purchase a new card through the Library. The ID# will remain the same so it is important to dispose of the original card if it is found. A new student card will be issued each school year.

22

4. **Can my student buy items for other students?**
   No, students may not buy items for other students. The Café staff do their best to ensure students are only buying for themselves, but it is up to parents to keep a tab on the accounts to check what their own student is spending.
5. **Can I control how much my student spends?**
   Yes, you may put a daily spend limit on the card.

23